

LOMA LINDA METROPOLITAN DISTRICT
BOARD MEETING
PAGOSA SPRINGS, CO 81147
March 16, 2016

Call to Order

President John Porco called the meeting to order at 7:01 p.m. Other Board members present were David Parker, Bill Trimarco and Farrell Trask. Board member, Don Haywood was not present. Guests in attendance was Mike McCann. Tonya McCann, administration contractor, attended and took minutes.

Minutes

David Parker moved; Bill Trimarco seconded a motion to approve the minutes of the regular board meeting held January 13, 2016 as presented. Motion carried unanimously.

Treasurer's Report and Payment of Bills

John Porco presented the Treasurer's report for January 2016. The January 31, 2016 Balance Sheet shows a total bank balance of \$93,188.09 with \$4,890.31 in the Conservation Trust Fund account. \$145,272.52 Current Assets, Taxes Receivable are \$51,583.13. Total fixed assets are unchanged at \$18,000 (grader). Total assets \$163,272.52. Equity Fund Balance is 117,650.96; Net Income -\$5,961.57 which is a planned over expenditure.

The Profit & Loss Budget vs. Actual YTD for January 2016 shows actual YTD Total Income of \$1,697.18 compared with \$6,893.98; Total Income is -\$5,196.80 under budgeted. Road Maintenance Actual YTD is \$7,470.00 compared with \$8,174.99 budgeted. Total Expenses are \$7,712.10 compared with \$9,595.75 budgeted. Net Ordinary Income actual YTD -\$5,961.57 compared with budget -\$2,629.28.

John Porco cash disbursements on the January 31, 2016 report. \$242.10 to Wilson, Rea, Beckel for accounting services; \$7,470 to Honda Hauls for snow removal.

No bills to be paid were presented.

John stated that Farrell needed to go to the bank and fill out and sign the Bank Signature Card.

Bill Trimarco moved; David Parker seconded a motion that John Porco, Bill Trimarco, David Parker and Farrell Trask be signors on the bank account. Motion carried unanimously.

Bill Trimarco moved; David Parker seconded a motion to approve the Treasurer's Report as presented. Motion carried unanimously.

Old Business

• ***Road Status***

Bill Trimarco reported that it's been a dry month and nothing has happened. Todd Miller of Honda Halls has agreed to finish out the winter, but the roads are too wet right not to work on them. Last year gravel was applied from Saddleback to Loma Linda; Eight Mile Loop to La Tierra; and S-curves on San Juan. Gravel is applied to approximately 2.5 – 3.5 miles each year. This year we are looking at 2.5 miles of 4-6 inches of gravel on the roads. John Porco stated that the entire road of La Tiera will have to be graveled. It was agreed to grade the road first and see what roads are in need of the gravel. Bill Trimarco stated that he would contact the County Road and Bridge department and check on the HUTF funds for LLMD.

• ***Road Maintenance Contract***

Bill Trimarco reported that he has spoken to a few people, including Strohecker. Strohecker will do 2,500 tons of gravel and prefers to use own equipment. Strohecker is currently grading three subdivisions right now. It was discussed that the Board would solicit bids. The bid should include (1) Road Maintenance using own equipment; (2) Snow Removal, leasing grader from us, carry liability insurance and use their staff for snow removal. Currently LLMD is paying Honda Halls about \$125 per hour for plowing.

John Porco will work on contracts to put out to bid and run an RFP in the newspaper specifying 2,500 tons of gravel, three miles of roads to include material cost and labor costs. The RFP will run in the newspaper for two weeks. Bill Trimarco will contact mag chloride companies and get prices.

David Parker received an email from John D. who currently lives in Washington. He is moving here and building a house at the end of the cul-d-sac on Eight Mile Loop and wanted to know if LLMD would increase the size of the cul-d-sac. Bill Trimarco and John Porco stated that the cul-d-sac will not change, there isn't the land to make it bigger. LLMD will put more materials on the road and complete it all the way to the end.

New Business

- ***Winter Road maintenance contract: solicit bids***

This was discussed in old business. John Porco will put a contract together and solid bids with an RFP in the newspaper.

- ***Update Notice of filings with state and local governments.***

Tonya McCann stated that she will update everything in May after the election is done and all board members sign their oaths.

- ***Election May 3, 2016***

Don Haywood did not submit a self-nomination form and has advised the Board that he was not going to stay on the Board. This vacancy will be done by appointment. John Porco and David Parker submitted self-nomination forms for a 4 year term; Farrell Trask submitted self-nomination form for a 2 year term. Bill Trimarco signed the Notice of Cancellation and Certified Statement of Results. Resolution No. 2016-2, Cancellation of Elections and Declaration Deeming Candidates Elected was presented to the Board.

Bill Trimarco moved; David Parker seconded a motion to approve Resolution No. 2016-2, Cancellation of Election and Declaration Deeming Candidates Elected. Motion carried unanimously.

- ***Application for Exemption from Audit: March 31, 2016***

Resolution No. 2016-3, Resolution to Approve Exemption from Audit was presented to the Board.

Bill Trimarco moved; David Parker seconded a motion to approve Resolution No. 2016-3, Resolution to Approve Exemption from Audit. Motion carried unanimously.

Correspondence

John Porco circulated correspondence: Registration tags for road grader, Request from County Clerk regarding update metro board information. John will take care of both.

Open Discussion

The Board Members thanked Don Haywood for all of his time and work he has done for LLMD, it is greatly appreciated by all board members. He did a great job as Treasurer and he will be sorely missed.

Adjournment

John Porco adjourned the meeting at 8:02 p.m.

The Loma Linda Metropolitan District Board meets the second Wednesday of every odd-numbered month at 7:00 p.m. The current meeting place is 555 Loma Vista Court.

2016 Meeting Dates

January 13

March 16

May 11

July 13

September 14

November 9