

LOMA LINDA METROPOLITAN DISTRICT
BOARD MEETING
PAGOSA SPRINGS, CO 81147
May 11, 2016

CALL TO ORDER

President John Porco called the meeting to order at 7:01 p.m. Other Board members present were David Parker, Bill Trimarco and Farrell Trask. Board member, Don Haywood was not present. Guests in attendance was Mike McCann. Tonya McCann, administration contractor, attended and took minutes.

MINUTES

Bill Trimarco moved; David Parker seconded a motion to approve the minutes of the regular board meeting held March 16, 2016 as presented. Motion carried unanimously.

TREASURER'S REPORT AND PAYMENT OF BILLS

John Porco presented the Treasurer's report for March 31 – April 30 2016. The March 31, 2016 Balance Sheet shows a total bank balance of \$114,256.51 with \$5,149.54 in the Conservation Trust Fund account. \$166,340.94 Current Assets, Taxes Receivable are \$51,583.13. Total fixed assets are unchanged at \$18,000 (grader). Total assets \$184,340.94. Equity Fund Balance is 117,650.96; Net Income \$15,106.85.

The Profit & Loss Budget vs. Actual YTD for March 2016 shows actual YTD Total Income of \$27,160.79; Total Income is \$6,261.38 over budgeted. Road Maintenance Actual YTD is \$9,630.00 compared with \$24,524.97 budgeted. Total Expenses are \$12,053.94 compared with \$28,787.25 budgeted. Net Ordinary Income actual YTD - \$15,106.85 compared with budget -\$7,887.84.

John Porco cash disbursements on the March 30, 2016 report. \$58.88 Wilson, Rea, Beckel for accounting services, \$60.00 Postmaster for postage \$700.00 to Michael Branch for Accounting/Audit and \$35.00 United Mini Storage for storage rent.

No bills to be paid were presented.

Bill Trimarco moved; David Parker seconded a motion to approve the Treasurer's Report as presented. Motion carried unanimously.

OLD BUSINESS

- **Road Maintenance, RFP and Contract:** John Porco passed out a draft of the Request for Quote for Road Maintenance Services and a Road Maintenance Agreement. John stated he changed the title from RFP (Request for Proposal) to RFQ (Request for Quote) and he took all the details out regarding insurance and stated insurance required. Insurance should be in the contract not the RFQ. Bill Trimarco was concerned about the language to reimburse materials at contractors cost. He wouldn't put the language for materials in the contract, just put amount for material costs are reasonable and subject to approval. The RFQ will run in the Pagosa Sun for one week, next week. There was discussion and agreed upon to have Bud Smith review the agreement only. Bill's only concern was the timing of everything. John talked to the other metro districts, Alpha Rock Ridge has a handshake agreement; Timber Ridge has a contract but likes contractor, uses same contractor for both summer and winter; San Juan and Aspen Springs has their own crew. Bill Trimarco stated that he had talked to Strohecker and they would use their own grader and not use the Metro Board grader. Bill also stated that he told them they would probably get the bid and they needed to submit their bid.
- **Bank Signature Card:** Bill Trimarco will go to San Juan Bank and talk to Tracy Lucero regarding the signature card. Discussions were made that there should be two signatures on checks for any checks over the amount of \$500.00.

NEW BUSINESS

- ***Appointment of Board Member:*** John Porco posted a notice on the bulletin board and the only person who has indicated that he is interested is Mike McCann. Bill Trimarco made a Motion to appoint Mike McCann as a Board member, David Parker seconded the motion.
 - ***Summer Road Maintenance:*** Bill Trimarco has spoken to Kipp with Strohecker regarding summer maintenance. They discussed 2, 200 to 2,500 tons of gravel to be delivered and Strohecker would use their own grader to do the work. David Parker asked how will we handle what needs to be done? Bill Trimarco stated that if we get more rain, then they will need to get the roads will need to be done. Todd Miller has agreed to ask Johnny to come and do the work. Bill Trimarco said he would call GMCO regarding the mag-chloride because we have used them for many years. The Board agreed the following sections of roads require new material: Loma Vista, the entire road, Conifer and possibly smaller road depending on cost.
 - David Parker informed the Board that an owner on Eight Mile Loop met with the ACC to build on his property this summer and wanted to know what the Metro District could do to fix the road. The Board discussed bringing the road up to standard like the rest of the roads in Loma Linda. John Porco stated that the road is a dedicated County road and is in the service plan to maintain. The cul-d-sac is oval because of the ditches and large vehicles can make a 3-point turn. We could put 1 lift (3/4 minus) of materials on the road this summer. John Porco stated he wants to wait to see what the property owner is going to do. David Parker stated that the ACC should have an answer by the next Board meeting.
 - ***Noxious Weeds:*** It was agreed that the Metro District needs to control the weeds in the right-of ways in Loma Linda. David Parker will call Frank Ratliff with Archuleta County to authorize the spray of the weeds in the right-of-way.
1. ***2016 SDA Regional Workshop:*** John Porco stated that he went to the workshop last year and felt it was a very informative. Bill Trimarco has gone in the past, it is very helpful and explains open meetings and special districts. David Parker has also attended in the past.

CORRESPONDENCE: A flyer from ERSI for Risk Management Review and return mail for Roger and Rita Jensen

OPEN DISCUSSION

Bill Trimarco stated that the HOA will be having their summer barbeque at the Fairgrounds this year and notice will be sent out to homeowners very soon.

ADJOURNMENT

John Porco adjourned the meeting at 8:05 p.m.

The Loma Linda Metropolitan District Board meets the second Wednesday of every odd-numbered month at 7:00 p.m. The current meeting place is 555 Loma Vista Court.

2016 Meeting Dates

January 13

March 16

May 11

July 13

September 14

November 9